

**REPORT OF PRIMARY AND RUNOFF ELECTION CONTRACTED EXPENSES
 FOR THE COUNTY ELECTION SERVICES CONTRACT**
 (Texas Election Code, Sec. 31.100(c))

(To be completed by county election officers and presented to county chair as invoice for final payment and submitted to Secretary of State for auditing and approval of Final Cost Report)

ELECTION SERVICES FOR _____ ELECTION

COUNTY _____ PARTY _____

Please provide the statistical information and cost of the **contracted services** for the Primary and Runoff Elections.

Primary Estimate

Runoff Estimate

Final Costs

SECTION A. STATISTICAL INFORMATION

<i>Items marked with * are required</i>		Primary	Runoff
A1*	Countywide voter turnout		
A2*	Number of election day polling places (excluding early voting)		
A3*	Number of county designated election precincts		
A4	Number of polling places shared with another party		
A5	Number of public buildings used as polling places		
A6*	Number of early voting stations		
A8	Number of ballots (include early voting ballots; do not include sample/test ballots)		
A9	Number of election kits (excluding early voting)		

SECTION B. COST OF PRIMARY AND RUNOFF

		Primary	Runoff
B1	Ballot printing and shipping costs (<i>invoices required</i>)	\$ _____	\$ _____
B2	Electronic voting system programming and testing (<i>invoices required</i>)	\$ _____	\$ _____
B3	Public Notice of Testing of Electronic Voting Systems (<i>invoices and copy of ad required</i>) (Tex. Elec. Code §127.096(a))	\$ _____	\$ _____
B4	Vendor and County Technical and Site Support	\$ _____	\$ _____
B5	Election kits (excluding Early Voting kits) (<i>receipts/invoices required</i>) (TAC §81.132)	\$ _____	\$ _____
B6	Rental of <u>county owned</u> voting equipment per unit of electronic voting system equipment installed at the polling location and central counting station (DREs, controller booths, precinct and central count tabulators) (TAC §81.130)	# of devices _____ x \$5 \$ _____	# of devices _____ x \$5 \$ _____
B7	Rental of <u>non-county owned</u> voting equipment	\$ _____	\$ _____
B8	Transportation of voting equipment (labor cost, vehicle rental, fuel) (<i>itemized receipts required</i>)	\$ _____	\$ _____
B9	Polling place rental charges (no charge for public buildings normally open for business on election day) (<i>receipts required</i>)	# of polling places _____ \$ _____	# of polling places _____ \$ _____
B10	No. of Poll Workers who worked at the polling location on election day (do not include early voting; may not exceed 15 hours per worker) (<i>supporting documents required</i>) Primary _____ \$8.00 X _____ # of workers actual # of hrs Runoff _____ \$8.00 X _____ # of workers actual # of hrs	\$ _____	\$ _____
B11	Poll workers fee for pick up and delivery of election day supplies (not to exceed \$15 per polling location) (<i>supporting documents required</i>)	# of delivery fees _____ \$ _____	# of delivery fees _____ \$ _____

		Primary	Runoff
B18	Election Day Supplies (supplies needed for the conduct of the election that are not part of election kits) <i>(invoices/receipts required)</i>	\$ _____	\$ _____
B19	Communication (costs at the polling location, e.g. go-phones, internet connectivity, etc.) <i>(invoices/receipts required)</i>	\$ _____	\$ _____
B20	Postage (postage necessary for the conduct of the election, such as the mailing of poll worker compensation; not to include postage for mail ballots) <i>(receipts required)</i>	\$ _____	\$ _____
B22	Security (for polling places or central counting station) <i>(supporting documents required)</i>	\$ _____	\$ _____
B23	Miscellaneous (any expenses legally necessary for the conduct of the election which cannot be reported elsewhere in the report) <i>(itemized receipts required)</i>	\$ _____	\$ _____
TOTAL COST OF CONTRACTED EXPENSES (add lines B1-B23)		\$ _____	\$ _____
COUNTY ELECTION SERVICES CONTRACT ADMIN FEE (up to 10% of the total contracted expenses)		\$ _____	\$ _____
TOTAL COST OF PRIMARY & RUNOFF ELECTIONS		\$ _____	\$ _____

Note: This report must be completed by the county election officer and presented to the county chair as an invoice for final payment. It must also be submitted to the Secretary of State for auditing and approval of the Final Cost Report.

I hereby certify that the costs on this invoice are a true and correct representation of the actual expenses directly attributable to the election services provided to

_____ COUNTY _____ PARTY

for the _____ ELECTION
 and the 10% general supervision fee consistent with Section 31.100, Texas Election Code.

 County Election Officer Signature

 Date

 Printed Name